

SAMPLE REQUEST FOR REPORT APPROVAL FORM (0500)

No. 1 Jan. 1998

REQUEST FOR REPORT APPROVAL FORM

To: Pete Wilson, Governor
Via: Mike Kahoe
Deputy Cabinet Secretary
From: Richard A. Wilson, Director
Department of Forestry and Fire Protection
Date: December 17, 1997

Report Title:

California Department of Forestry and Fire Protection (CDF) Report on Progress in Meeting Participation Goals relating to Disabled Veteran Owned Business Enterprises.

Authority/Mandate:

1996 Budget Control Language Item 96 - 3540-001-001

Frequency:

One-time request from Legislature.

Due Date To The Legislature:

January 1, 1997.

Policy Issues Addressed:

Report summarizes and provides background information on CDF's participation goals concerning Disabled Veteran Owned Business Enterprises.

Area of Special Focus, Sensitivity or Interest:

Disabled Veteran Owned Business Enterprises

Report Recommendations:

No recommendation. Status report.

APPROVED:

Richard A. Wilson, Director
Dept. of Forestry and
Fire Protection

Date

Douglas P. Wheeler
Secretary for Resources Agency

Date

George Dunn
Chief of Staff

Date

Michael Kahoe
Deputy Cabinet Secretary

Date

Pete Wilson
Governor

Date

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